



GOVERNMENT GIRLS DEGREE COLLEGE AHIRLAULA, AZAMGARH

INSTITUTIONAL CONSULTANCY POLICY: 2026-27

Dedicated to women's empowerment and the advancement of higher education, Government Girls Degree College in Ahiraula, Azamgarh, acknowledges the critical impact of academic proficiency on socio-economic development at both regional and national levels. To support this mission, the institution promotes the participation of its faculty in collaborative consultations. Through these partnerships, staff members are encouraged to share their professional skills, research aptitudes, and specialized expertise with external organizations.

This Institutional Consultancy Policy for the academic session 2026-27 is established with the following core goals:

1. **Advancing Socio-Economic Growth:** To promote the exchange of expertise between academic institutions and external entities in both the public and private sectors.
2. **Strengthening Strategic Alliances:** To build long-term relationships with government agencies, non-governmental organizations, and industrial partners through formal Memorandums of Understanding (MoUs).
3. **Professional Faculty Advancement:** To broaden the expertise of academic staff by providing opportunities for hands-on, practical engagement in their fields.
4. **Diversifying Institutional Income:** To develop new financial resources intended for the upgrading of campus facilities and the enrichment of academic programs.

Scope

This policy is applicable to every regular and permanent faculty member within all departments at Government Girls Degree College, Ahiraula. It encompasses the full range of consultancy services offered to external parties, such as statutory bodies, non-governmental organizations, private firms, and public sector undertakings.

Key Definitions:

- **Institutional Consultancy:** Regular academic or technical work performed by a faculty member for an external client, leveraging institutional expertise, for which a financial consideration or honorarium is received.
- **Memorandum of Understanding (MoUs):** A formal agreement signed between Government Girls Degree College and an external organization outlining the terms, conditions, scope, and financial clauses of a partnership or consultation project.

- **Consultant / Expert:** An approved faculty member of the college who leads, coordinates, or executes the technical/academic delivery of the consultancy assignment.
- **Consultancy Revenue:** The total gross financial inflow received by the college from the client organization for the execution of the consultancy services.

Collaboration through Memorandums of Understanding (MoUs)

To safeguard the institution’s identity, uphold quality benchmarks, and formalize financial protocols, a valid Memorandum of Understanding (MoU) must govern all significant consultancy projects with public or private entities. It is mandatory that every MoU incorporates standardized clauses concerning:

- **Scope of Work:** A well-defined description of deliverables, timeline, milestones, and expected outputs.
- **Financial Terms:** Detailed breakdown of the financial commitment, including payment schedule, advance mobilization funds, and applicable taxes (GST).
- **Intellectual Property Rights (IPR):** Ownership rights over any data, publications, patents, or technology generated during the consultation.
- **Termination and Dispute Resolution:** Provisions detailing how either party can terminate the agreement and the resolution mechanisms for disputes through localized arbitration in Azamgarh/Prayagraj jurisdictions.

Revenue Sharing Mode

To motivate faculty members while ensuring the development of college resources, a balanced revenue sharing mechanism is established for all consultancy projects. The distribution of gross revenue (after deducting actual operational expenses, if any) shall follow a transparent allocation formula:

Consultancy Type	Faculty Consultant Share (%)	College Development Fund Share (%)
Category I: Individual Institutional Consultation (Using minimal college infrastructure)	70%	30%
Category II: Multi-disciplinary / Corporate Project (Using college laboratories, ICT, or library infrastructure)	50%	50%
Category III: Government-Sponsored / Routine Public Service Assisting State Projects	60%	40%

Compliance and Methods

To ensure rigorous accountability and eliminate potential conflicts of interest, all consultancy engagements must comply with the following institutional regulations:

- **Formal Authorization:** Before any work begins, consultants must submit official requests, draft Memorandums of Understanding (MoUs), and projected financial costs to the Institutional Consultancy Cell (ICC) for the formal approval of Principal.
- **Academic Commitment:** To prevent disruption of departmental duties and teaching schedules, individual faculty participation in consultancy activities is strictly limited to 30 working days per academic year.
- **Policy Alignment:** Engagement in any consultancy that contradicts the academic mission of Government Girls Degree College or the established policies of the Uttar Pradesh Department of Higher Education is prohibited.
- **Liability Protection:** The consultancy agreement must include a provision where clients indemnify the college against any technical, financial, or legal repercussions resulting from the use of provided data or recommendations.

Institutional Consultancy Cell (ICC)

An Institutional Consultancy Cell (ICC) is constituted to look after administrative oversight, financial accounting, and compliance control. The composition of the cell is mandated as follows:

- **Chairperson:** Prof. Mahendra Prakash, Principal
- **Convenor:** Dr. Jamaluddeen Ahamad, Assistant Professor-Botany (Science)
- **Co-Convenor:** Dr. Pragyand Prajapati-Assistant Professor-Physics (Science)
- **Member:** Dr. Dilip Kumar Verma, Assistant Professor-Commerce
- **Member (Office):** Smt. Aditi Singh Chauhan, SOA



Principal

Approved on: 01 June 2026